

## **SHELTERS**

**Shelter Reservation Procedure** – Reservations shall be made in person or by mail by depositing the correct reservation fee with the County Conservation Board office during prescribed office hours at Don Williams Park. Reservation fees by mail will be accepted and postmarks will determine who shall receive priority dates. Reservations made in person shall set precedence over those received by mail. Telephone reservations shall be accepted and held for ten days pending payment, and only verified by return of receipt after payment has been received.

**Reservation Fees** – Fees shall be set by Boone County Conservation Board annually.

**Regulations** – The following shall apply to shelter use by anyone using the facilities:

- A. No one shall be allowed in the lodge after 10:30 PM unless specifically granted by the Director or designee ( Code of Iowa 461A.46)
- B. Shelter areas shall be left as clean as possible by anyone using the facility.
- C. All lights are to be turned off when not in use.
- D. Firewood shall be provided with reservation on a limited basis.

**Time Limit** – Reservations can be made after November 1<sup>st</sup>. of a calendar year for the next year.

**Refunds** – No refunds will be issued.

**Alcoholic Beverages** – State Law prohibits the use of alcoholic liquors to be served or consumed on public property (beer and wine exclusion). (123.46 Liquor Control, Code of IA)

**Penalty** – Failure of groups to honor the reservation system or regulations may result in forfeiture of reservation rights.

**Special Functions** – A \$50.00 deposit shall be required for hog roasts or similar type functions held in the parks. The deposit shall be refunded upon proper disposal of carcasses, other such debris and other suitable clean-up of the area. The \$50.00 deposit required shall be refunded within three days in full or on a prorated basis computed according to the following schedule:

- A. Any clean-up taking up to ½ hour subtract 25% of deposit.
- B. Any clean-up taking ½ hour – 1 hour subtract 50% of deposit.
- C. Any clean-up taking 1-1 ½ hours subtract 75% of deposit.
- D. Any clean-up taking beyond 1 ½ hours subtract 100% .

## **KEG BEER REGULATIONS:**

**Purpose** – The chapter and section governs the use of county park and recreation areas and designated forests for consumption of beer dispensed from a keg or other container larger than one gallon. The purpose is to enhance public enjoyment of county areas through regulations of an activity which can be disruptive.

**Applicability** – This chapter is applicable to all county parks and recreation areas managed by the Boone County Conservation Board and to areas containing designated campgrounds.

**Designated Areas** – Areas open to keg beer use are as follows: Swede Point Park Shelter House and Don Williams Park Ronald Good Shelter House.

**Procedure** – Any person wishing to have keg beer in any area to which this chapter applies shall notify the Boone County Conservation Board office and comply with the following procedure. A completed permit and deposit must be received at least two weeks prior to the activity.

1. A designated agent shall be named who shall sign a responsibility agreement. The content of the responsibility shall be stated in the responsibility agreement.
2. The designated agent shall be available for personal contact by the Boone County Conservation Board personnel at all times during the function.
3. Deposit Schedule: \$100.00 (minimum) includes 1 keg; \$50.00 for each additional keg (maximum of 4 kegs). A maximum of 150 people per function is allowed. If the function takes place in an enclosed shelter for which a rental fee is charged, the deposit will be in addition to the usual rental fee for that facility.
4. The agent shall assume responsibility to assure that all county and state laws are complied with in the conduct of persons attending the function and that the area for the function is left clean, free of litter, and no county property is damaged beyond the extent of normal wear and tear.
5. Conducting or continuation of the function shall be contingent on the persons involved complying with all applicable state laws including, but not limited to, section 123.47 Chapter 111, and rules promulgated under those chapters and as long as the activity does not interfere with other uses of area facilities.
6. The agent shall inform the Conservation Board when the function is concluded and attendees have left the area.

**Deposit Disposition** – The deposit required shall be refunded within three days in full or on a prorated basis depending on the condition in which the site is left after the function is held. If it is necessary for Conservation Board personnel to clean up the area or repair any damage beyond ordinary wear and tear, a log of the time spent in such cleanup or repair shall be kept. The damage deposit refund schedule shall be as follows:

- Any clean-up taking ½ hour subtract 25% deposit
- Any clean-up taking 1 hour subtract 50% deposit
- Any clean-up taking 1-1 ½ hours subtract 75% deposit
- Any clean-up above 1 ½ hour subtract 100%

The deposit is not to be construed as a limit of liability for damage to county property. The Conservation Board may take any legal action necessary to recover additional damage.