

## BOONE COUNTY ORDINANCE #10

## UNIFORM RURAL ADDRESS SYSTEM ORDINANCE of BOONE COUNTY

BE IT ENACTED by the Board of Supervisors of Boone County, Iowa:

SECTION 1. PURPOSE. This ordinance mandates the use of a uniform rural address system for residents of Boone County in order to promote the convenience, safety, and general welfare of those residents and provides for a penalty.

SECTION 2. DEFINITIONS. For use in this ordinance, the following terms or words shall be interpreted or defined as follows:

1. "Person" shall mean any individual, firm, corporation, unincorporated association, or other entity.

2. "Subdivision" shall mean the division of a tract of land into separate lots or parcels for the purpose of transfer of ownership or building development.

3. "Building" shall mean a roofed and/or walled structure built for permanent use.

4. "Base map" shall mean the map used by the agency coordinating uniform rural address system in Boone County. Such map shall indicate all addresses in Boone County subject to the provisions of this ordinance.

5. "Engineer" shall mean the Boone County Engineer.

6. "Administrator" shall mean the Boone County Administrator of Rural Addressing.

SECTION 3. ESTABLISHMENT BY RESOLUTION. The Board shall, by resolution, establish the type of uniform rural address system to be used in Boone County.

SECTION 4. EXTENT OF SYSTEM. The uniform rural address system shall extend over the entire unincorporated areas of Boone County. Unincorporated areas using the address system are subject to the provisions of this ordinance. Any incorporated area, upon presentation of a written request from the governing body of such city to the Board, may also be included in the uniform rural address system.

SECTION 5. IMPLEMENTATION OF SYSTEM. The Board shall direct the Administrator to:

1. Verify the accuracy of the base map that shall be used in the assignment of addresses.

2. Make all necessary corrections and updates to that map.

3. Assign addresses in accordance with the system selected by the Board.

4. Purchase sign assembly materials which meet Iowa Department of Transportation specifications.

5. Develop rural reference maps and see that they are made a part of the Plat Maps of Boone County, Iowa as available from the Boone County Auditor's Office.

6. Notify post offices, rural emergency providers, dispatchers, emergency vehicles, all county offices, and all providers and offices located in adjacent counties whereby such districts overlap into Boone County of the effective date of the system and the address assignments.

7. Send notification to all residents affected by this system. Such notification shall state:

- a. the date the system will take effect
- b. the date the post office and county departments will start using the system
- c. the location and time when the individual address markers can be obtained
- d. the date the markers shall be in place
- e. where the markers shall be placed
- f. an explanation of the system and how to use it

8. Distribute the markers.

SECTION 6. ROAD MARKERS. The Administrator, in coordination with the engineer, shall supervise the installation of road identification markers at each road intersection in Boone County whereby the provisions of this ordinance apply. The road markers shall comply with Iowa Department of Transportation specifications. Such markers shall be in place on or before the date the system takes effect.

SECTION 7. REQUIRED POSTING. Every person owning, controlling, occupying, or using any house, store, storeroom, or building situated on premises fronting any public way as provided in Section 4 shall, within 15 days after assignment of a number under the rural address system provided for in this ordinance, install a permanent marker on such premises indicating the assigned number. These signs shall be obtained from the Administrator and shall comply with Iowa Department of Transportation specifications.

The initial cost of signs will be borne by the County. Cost of subsequent signs, either for replacements or at newly assigned numbers, will be borne by each person required under this section to install such signs and shall be paid to the Administrator at the time the signs are obtained. Any house number existing at the time of the provisions of this ordinance take effect and that is different than the newly assigned number shall be removed within thirty days after assignment of the new house number.

The provisions of this ordinance shall not apply to accessory buildings but may apply to such buildings located on a separate unit of frontage if requested by the owner or proprietor.

SECTION 8. NEW STRUCTURES. Every person erecting a building as set forth under the provisions of Section 7 of this ordinance, but after the date the uniform rural address system becomes effective shall, within 15 days of commencement of construction, notify the Administrator who shall within 30 days assign a number to such structure and make available the proper sign. The provisions of Section 5 and Section 7 shall be applicable to any person subject to the provisions of the section.

SECTION 9. MAINTENANCE OF UNIFORM RURAL ADDRESS SYSTEM. The Administrator shall be responsible for the continued maintenance of the uniform rural address system in Boone County. These duties shall include assignment of all new addresses, providing markers for new addresses, providing replacement markers at cost, replacing street markers as needed, updating maps, making periodic checks of the rural areas of Boone County to insure that the provisions of this ordinance are being complied with and any other duties necessary to insure that continued maintenance of and compliance with the uniform rural address system of Boone County.

SECTION 10. SPECIAL ACCOUNT - USE OF ACCOUNT. All penalties and other monies available or paid to the county under the provisions of the ordinance shall be placed in the county general fund and credited to a special account to be designated as the uniform rural address system account. This fund shall be available to the Board by appropriation and shall be expended for the administration and enforcement of this ordinance and for any other expenses incurred by the county directly or indirectly due to the provisions set forth by this ordinance. Any unencumbered and any unexpended balance of this account remaining at the end of any fiscal year shall not lapse but shall be carried forward for the purposes of this ordinance until expended or until appropriated by subsequent Board action.

SECTION 11. CIVIL PENALTY. Any person found in violation of this ordinance shall be subject to up to \$100.00 penalty per violation.

SECTION 12. REPEALER. All ordinances or parts or ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 13. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 14. WHEN EFFECTIVE. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Approved this 6th day of August, 1990.

August 06, 1990

Moved by Danilson, second Eich to approve the Uniform Rural Address System Ordinance of Boone County and waive 2nd and 3rd readings. YES: Reed, Danielson, Eich. NO: None. Carried.

Certified Published the 7th day of September, 1990.