

May 9, 2018

Chairman Duffy called the regular meeting to order at 8:30 a.m. in the Supervisors chambers, with all members present. Behn moved Zinnel seconded motion to approve May 2, 2018 meeting minutes. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve the agenda with addition of signing documents for health insurance renewal July 1, 2018. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve Boone County Resolution 2018-11 – Resolution regarding the confidentiality of public records related to the election Infrastructure of Boone County as follows. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

### **Resolution 2018-11**

#### **Resolution regarding the confidentiality of public records related the election infrastructure of Boone County.**

WHEREAS, on January 6, 2017, the United States Department of Homeland Security (DHS) designed election infrastructure as a subsector of the existing Government Facilities critical infrastructure sector; and

WHEREAS, the designation by DHS makes it easier for the federal government to have full and frank discussions with key stakeholders regarding sensitive vulnerability information; and

WHEREAS, Code of Iowa, Chapter 22, subsection 7, paragraph 50 identifies confidential public records as: Information concerning security procedures or emergency preparedness information developed and maintained by a government body for the protection of governmental employees, visitors to the government body, persons in the care, custody, or under the control of the government body, or property under the jurisdiction of the government body, if disclosure could reasonably be expected to jeopardize such employees, visitors, persons, or property.

- a. Such information includes but is not limited to information directly related to vulnerability assessments; information contained in records relating to security measures such as security and response plans, security codes and combination, passwords, restricted area passes, keys, and security of response procedures; emergency response protocols; and information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures of a government body to attack.
- b. This subsection shall only apply to information held by a government body that has adopted a rule or policy identifying the specific records or class of records to which this subsection applies and which is contained in such a record; and

WHEREAS, Iowa Administrative Rule 721-22.50(52) requires each county to maintain a written security policy which shall include detailed plans to protect election equipment and data from unauthorized access as well as describe methods to be used to preserve the integrity of the election and document the election process.

WHEREAS, the nature of the information contained in the required written security policy qualifies it as a confidential record as identified by Iowa Code 22.7(50) as outlined above.

WHEREAS, threats to election infrastructure through breaches of cyber-security may be initiated by any number of sources including, but not limited to hackers, disgruntled current or former employees, criminal enterprises, terrorists, and foreign government; and

WHEREAS, the threat of cyber-attack against election infrastructure cannot be eliminated, but actions can be taken to reduce the likelihood of successful attacks, to mitigate the harmful consequences of an attack, and to improve the County's ability to improve election infrastructure protection and restoration, and thus enhance the resiliency of election infrastructure; and

WHEREAS, measures to prevent an attack or mitigate its consequences come with costs which must be balanced against the likelihood of the threat and the significance of the potential harm; and

WHEREAS, the Boone County Auditor and Commissioner of Elections has complied with the Code of Iowa and the administrative rules promulgated by the Iowa Secretary of State, as well as, guidelines from the EAC (United States Election Assistance Commission) concerning election infrastructure.

NOW, THEREFORE, BE IT RESOLVED, that the Boone County Board of Supervisors, a government body defined in the Code of Iowa Chapter 22, section 1, paragraph 1, hereby designates as a matter of public policy that any public records related to Boone County's Voting System Security policy and the protection, security measures, response plans, emergency preparedness, security codes; combinations; passwords, restricted physical area passes, keys, audio/video systems, emergency response protocols, vulnerabilities, and any information contained in records that if disclosed would significantly increase the vulnerability of the election infrastructure shall remain confidential public records unless such public records are approved for examination or release by the Boone County Auditor or his/her designee; and

FURTHER, BE IT RESOLVED, that this resolution is effective upon the date of approval by the Boone County Board of Supervisors.

Behn moved Zinnel seconded motion to approve signing the sub recipient agreement for County Substance Abuse Prevention Services between Boone County and Youth & Shelter Services for FY2018. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve signing Plan and Rate Structure for Boone County Employee Volunteer Dental Coverage Option #5 NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve adding to payroll Barbara Bravard, Assessor's Board of Review at \$100 per session effective May 1, 2018 NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve hiring Kenneth Jagerson, Boone County Weed Department driver PRN at \$15.00 per hour effective May 9, 2018 NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Behn moved Zinnel seconded motion to approve hiring Larry Boersma, Conservation Seasonal Park Aide at \$10.50 per hour effective May 14, 2018 NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve hiring Kristen Leigh Bollenbaugh, part-time dispatcher, Boone County Sheriff's Office at \$16.32 per hour effective May 9, 2018 NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve status change for Hannah Caster, to full-time dispatcher, Boone County Sheriff's Office at \$19.20 per hour effective May 9, 2018 NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Behn moved Zinnel seconded motion to approve pay adjustment or Quinten Gustafson, part-time deputy Boone County Sheriff's Office, to \$24.26 per hour effective June 4, 2018. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve 2018 Disabled Veterans Homestead Credit as recommended by Boone County Assessor. NO: None. YES: Duffy, Zinnel and Behn. Motion approved. **Homestead:** Robert S Whitman, 218 18<sup>th</sup> St, Boone.

Dan Kolacia, Boone County Attorney - Board will share with County Attorney information from last weeks meeting with local farmers concerned about pipeline

- Vern Johnson and Keith Puntney – discussed action they were considering with IUB and DAPL
- Board informed Kolacia of discussion between Mark Edwards and Keith Puntney about county liability
- Dan asked if they are trying to convince others counties of their concern- Board did not know the answer to the question

Zinnel moved Behn seconded motion to approve Wellmark BlueCross BlueShield Health Plan Representatives Designation, authorizing Heidi Kokemiller and Beth Isvik as Privacy Officers to receive and administer health benefits for employee of Boone County. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to authorize Heidi Kokemiller, as Privacy Officer for Boone County, to sign the Request for Third Party Explanation of Benefits and Authorization to Release Protected Health Information, directing Wellmark, Inc. to release claim benefit information for participants of Boone County’s Health Insurance to Secure Benefits for processing of claims. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Amber Ahrens has asked for a Board of supervisor representative to serve on Emergency Food & Shelter Program Local Board. Bill Zinnel volunteered to represent Board since he is on IMPACT Board.

Heidi informed Board that Iowa Alcohol Commission is holding a meeting about RAGBI May 14 at 9 am at City Hall in Ames – Duffy will attend meeting.

Duffy called public hearing for proposed amendment to FY2018 County Budget to order at 10:00 a.m. No comments for or against amendment were received written or oral. Zinnel moved Behn seconded motion to close the public hearing. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve Amendment to FY2018 budget as proposed and published and approve adjusted appropriations by department as follows. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

<b>FY 2017-2018 Amended Budget Appropriations as of May 9, 2018</b>			
	<b>Original approp 3-Jul-17</b>	<b>This amendment 9-May-18</b>	<b>Current Appropriation</b>
Departments not affected	13,574,728	0	13,574,728
05 Sheriff Department	1,542,359	10,000	1,552,359
18 Conservation REAP	50,000	10,000	60,000
22 Conservation Board	639,512	50,000	689,512
23 Health Board	373,852	5,000	378,852
31 District Court	79,800	5,000	84,800
37 Communications	607,101	48,000	655,101
38 Capital Projects	0	63,000	63,000
99 Non-Departmental	1,865,504	-305,075	1,560,429
<b>Total Dept Appropriation</b>	<b>18,732,856</b>	<b>-114,075</b>	<b>18,618,781</b>
Other Uses	3,151,700	20,500	3,172,200
Total Expense & Uses	21,884,556	-93,575	21,790,981

Tina Palmer presented the Quarterly Update from Youth and Shelter Services.

Bill Skare, Boone City Administrator, Steve Ray, Greg Picklap, Justin Adams, John Wiebold, Ondrea Elmquist and Jim Robbins represented City of Boone to discuss

- Discuss possibility of sharing Human Resources Director
- Discuss use of County General Supplemental levy to finance communication center.

Scott Kruse, Boone County Engineer presented departmental update.

Zinnel moved Behn seconded motion to approve purchase used backhoe from Ziegler with trade for \$44,000. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to decline request of Hans Geoppinger for reimbursement of tile repairs made along Nature Road. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Duffy adjourned regular meeting at 12:45 P.M.

These minutes were approved May 16, 2018.

Philippe E. Meier  
Boone County Auditor