Would you like to be a
PRECINCT ELECTION OFFICIAL?

The major responsibility of a Precinct Election Official is to provide each person who is eligible to vote the opportunity to do so while assuring the privacy and secrecy of each vote. The duties in each precinct are shared among the officials. Each precinct has a chairperson who has extra responsibilities. "Notification to Serve" postcards are sent out before every election asking if you are available to work that election. The number of officials needed varies by precinct and by election depending on the expected number of voters. Therefore, you may not receive notification to serve for every election.

Duties of a Precinct Election Official:

- Attend training before each election they are assigned to work.
- Arrive an hour before the polls open to set up the polling place and voting equipment.
- Take the official oath, binding them to be impartial and ensure the integrity of the election.
- Verify that persons are eligible and qualified to vote.
- Instruct voters how to properly mark their ballot and how to use the voting equipment.
- Close the polling place, complete paperwork and clean up the area.

Requirements to be a Precinct Election Official:

- Must be registered to vote in Boone County.
- Cannot be an opposed candidate or be closely related to any opposed candidate on the ballot.
- Willing to attend trainings.
- Have energy and stamina for the long day.
- Enjoy people and service to others along with being a team player.
- Willing to accept a small payment for a BIG service.

Compensation:

Precinct election officials are paid $8.00 per hour and chairpersons are paid $9.00 per hour. Mileage reimbursement of .50 (cents) per mile is paid for your trip to and from training, and to and from the polling place if over 5 miles. These rates are set by the Board of Supervisors.

When are Elections Held?

Elections are always held on Tuesdays.

School & City Elections will be combined starting in 2019 with the election being held on the 1st Tuesday after the 1st Monday of November in odd numbered years. Polls will open at 7:00 AM or 12:00 PM (noon) with the polls closing at 8:00 PM.

Primary Elections are held on the 1st Tuesday after the 1st Monday in June of even numbered years. Polls open at 7:00 AM and close at 9:00 PM statewide.

General Elections are held on the 1st Tuesday after the 1st Monday in November of even numbered years. Polls open at 7:00 AM and close at 9:00 PM statewide.

If interested, please fill out the form below and return it to the Auditor's Office at 201 State Street, Boone IA 50036 or email the requested info to: bisvik@boonecounty.iowa.gov. Thank You!

Name: _____ Home Phone #: _____

Address: _____ Cell Phone#: _____

City: _____ Email: _____

Precinct that you live in: _____ Willing to work in any precinct? Yes or No

Comfortable using a computer? Yes or No