

Harassment Complaint Form

Boone County, Iowa

Complainant: _____

Address: _____ Phone: _____

Date(s) and time(s) of alleged incident(s): _____

Name of person(s) you believe harassed you or another person: _____

If the alleged harassment was toward another person, identify that person:

Describe the incident(s) as clearly as possible. Include a full description of the events, and verbal statements (i.e. threats, requests, demands, etc.), also include details of any physical contact involved or social media posts made. Attach additional pages and documentation as necessary.

Where did the incident occur? _____

List any witnesses who were present: _____

Was your supervisor notified of alleged harassment? Supervisor's name(s):

If supervisor is the alleged, did you report to anyone else? If so, who?

How did you or the person harassed (if not you) react to the harassment?

This complaint is based upon my honest belief that _____ has harassed me or another person. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

Complainant's signature

Date

Received by

Date