

November 4, 2015

Chairman Hollingshead called the regular meeting to order at 8:30 a.m. with all members present. Duffy moved Foster seconded motion to approve the minutes of October 28, 2015 meeting. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

Foster moved, Duffy second the motion to approve the agenda as published. NO: None; YES: Duffy, Foster, Hollingshead. Motion approved.

Duffy moved, Foster second the motion to approve secondary road claims 20489 to 20523 and claims 141119 to 141215 totaling \$348,723.29 and issuance of warrants 13582 to 13694 to pay the same. Handwritten warrants 13577 to 13581 totaling \$ 100,290.97 are hereby approved for publication. No: None; Yes: Duffy, Foster, Hollingshead.

Foster moved, Duffy second the motion to approve hiring Hannah B. Caster, PRN, 911 Dispatcher, Boone County Sheriff's Department at \$15.20/hour effective November 4, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Duffy moved, Foster second the motion to approve the pay adjustment to correct calculation of July 1, 2015 wages for Darlene Doerder, part time GA/VA clerical, County Community Services, to \$14,563.38/annum. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Duffy moved, Foster second the motion to accept the resignation of Leslie George Phipps, operator, Boone County Landfill, effective October 30, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Duffy, moved, Foster second the motion to approve the Mental Health Advocate position description dated 10/23/2015, adding the Board of Supervisors to also be included in who this position is to report to. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved, Duffy second the motion to approve applications for 2016 Homestead Tax Credit and 2016 Military Exemption as recommended by Boone County Assessor as follows. NO: None; YES: Duffy, Foster and Hollingshead. Motion approved. **Homestead:** Jorge & Vivian Gonzales, 2269 Angus Ave., Perry (Union Township); Brock A & Kari Rouse 502 S Linn St, Boone; Marty L & Megan Mc Intyre, 1385 Peony Lane, Boone (Worth Township); Christa Busch & Spencer Elliott 321 Webster St., Boone; Randal G & Karen J Johnson 1004 230th St., Ogden (Marcy Township); Jay Alexander 1528 Benton St., Boone; Davene Runyan, 515 Cedar St., Boone; **Military:** Virgil Frye 314 E Walnut St., Ogden.

Duffy moved, Foster second the motion to approve signing the cover letter approving the contract between Boone County and Peterson Contractors, Inc, Reinbeck, Iowa for Project: BROS-C008(32)—8J-08 – Bridges & Approaches on 140th St. over Squaw Creek in Section 27 Harrison Township in the amount of \$592,154.76. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved, Duffy second the motion to approve the contract between Boone County and Calhoun-Burns & Associates in the amount of \$14,400.00 and authorizing Scott H Kruse, County Engineer to sign the same for bridge design on structure located in West Quarter corner of Section 3 Pilot Mound Township, located on Juniper Road. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Don Reefer, B & W Control Specialties, Algona, Iowa met with the Board and presented the annual quote for brush control in county drainage districts. The board reviewed maps of each area that Reefer had inspected and found that needed work.

Duffy moved, Foster second the motion to approve the quoted price, not to exceed \$16,250.00 on tree and brush control in county drainage districts. A contract for services will be drawn up to be approved at a later date. No: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Lois Powers, Landfill Administrator met with the Board for department update. No discussion was held on the procedure of short term temporary lease of the grinder/shredder to City of Ames as County Auditor was not at the meeting.

Board members and Russ Stevens, Building & Grounds Director, discussed contracting Courthouse janitorial services with a private firm. Duffy stated that savings go with efficiency of contracting services. Foster estimated county would save \$30,000/year by contracting out custodial services. Discussion of quotes and Stevens felt that MJM Janitorial Services of Minburn seemed more organized and accountable for staff. Duffy asked about Joe Smith – Russ stated that by doing this it would free up Smith to perform more maintenance duties. He has been in charge of the custodial work for 3rd & 4th floors and the stairways, now he will be able to schedule Smith for more maintenance at the LEC and here at the courthouse.

Duffy moved, Foster second the motion to approve contracting Courthouse janitorial services with at private firm. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Foster moved, Duffy second the motion to approve signing the Boone County Courthouse Professional Janitorial Service Proposal Agreement between Boone County and MJM Janitorial Services, Minburn, Iowa for initial cleaning services in the amount of \$2,300/per month. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

The Board and Stevens discussed present full time janitorial position and upcoming pay periods to coincide with the proposed elimination of the position and stipulations of employment termination.

Foster moved, Duffy second the motion to approve eliminating full time janitorial position in Building & Grounds Department effective November 21, 2015. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

Steve Cunningham, Director of Veterans Affairs met with the Board for department update and reported that he is in the process of putting together Boone County Veterans Fair for next year, also working on Volunteer Transportation Policy

Eric Sloan, IT Director discussed the contract with Vision Internet, he was able to negotiate down the yearly increase to 4% on the Subscription Service fees. This will be a five year contract. This company will provide website development services and host Boone County Website, web security and will keep all other operating updates current. Duffy commented that he would like to wait on this until we see where the county is at for next year's budget.

Foster moved, Duffy second the motion to approve the Master Service Agreement between Boone County and Vision Technology Solutions, LLC dba Vision Internet Providers, Santa Monica, Ca in the amount of \$29,000 plus subscription fees in the amount of \$6,500.00 per year beginning July 1, 2016 with 4% increase per year for a term of 5 years for Boone County Website Development Services & visionLive Subscription Services (tabled 10/28/2015). NO: Duffy; YES: Foster, Hollingshead. Motion carried.

Scott Kruse, County Engineer met with the Board for Secondary Road update. Discussed request for Drainage District repair on Drain 169. Kruse and Hollingshead looked at the area and believe it is a minor clean out.

Foster moved, Duffy second the motion to approve the request for Drainage District Repairs on Drain 169 located in Sec. 13 & 14 Jackson Township. Contractors will be contacted by the Drainage Clerk for this project. NO: None; YES: Duffy, Foster, Hollingshead. Motion carried.

The meeting was adjourned at 12:05 p.m.

These minutes were approved this 10th day of November 2015.

Philippe E. Meier
Boone County Auditor

Boone County Claims listing for
November 4,2015

General Basic Fund	
Electrical Supp.& Parts	
Boone Ace Hardware	178.41
Custodial Supplies	
Boone Ace Hardware	58.80
Parts	

Boone Ace Hardware	20.09
Fuels	
Boone Co Treasurer	76.20
Wex Bank	392.25
Stationery & Forms	
American Marking	120.00
Stone Printing	159.95
Wal-Mart Community	48.50
Magazines, Period. & Books	
Thomson Reuters	1790.01
Office Expense	
CDW Government, Inc.	71.35
Minor Equip & Hand Tools	
Boone Ace Hardware	108.94
Wearing Apparel & Uniform	
Ed Roehr Safety Products	69.99
DHS Building Maintenance	
Overton Cleaning	810.00
Pritchard Brothers, Inc	1190.00
Rent Payments	
McKnight Rental	240.00
Utilities Payments	
Boone Water Department	111.99
Walters Sanitary Service	264.36
Sheriff Transportation	
Boone Co Sheriff	305.76
Ardith Hammond	17.50
Board Proceedings	
Mid-America Publishing Corp	785.48
Postage & Mailing	
Mail Services, LC	1364.19
Telephone Services	
Russell W Stevens	30.00
Verizon Wireless	1348.40
Windstream	1384.82
Care of Prisoners	
Randy L Mitchell	20.94
Accounting, Audit, & Cler.Serv	
Mail Services, LC	505.91
Quality Resource Group	971.75
Data Processing Services	
CDW Government, Inc.	113.71
Combined Systems Tech, Inc	396.76
Internet Serv United Network	335.00
Windstream	28.00
Educational & Training Service	
Iowa State Assoc of Counties	180.00
Penny J Vossler	45.00
Legal & Court-Related Services	
Renaye Lindgren	38.00
Linn County Sheriff	21.50
Malloy Reporting Service	62.50
Story Co Sheriff	42.40
MV Equip Rep Outside Serv	
Karl Emergency Vehicles	375.00
Keltek Incorporated	320.39
Moffitt's Ford	442.83
Office Equip & Furn.Rep.	
Stone Printing	13.87

Radio & Related Equip. Repair	
Interstate Power Systems, Inc	414.72
Dues & Memberships	
ISCTA Treasurer	325.00
Juvenile Detention Services	
Central IA Juvenile Detention	4545.33
Central Air Condit.Sys	
Iowa Prison Industries	121.09
Major Heating Systems	
Iowa Division of Labor State o	200.00
Office Equipment	
Secretary of State Notary Divi	30.00
Gen Supp Fund	
Election Supplies	
Storey-Kenworthy Company	53.58
Official Pub.& Legal Not.	
Mid-America Publishing Corp	285.90
Printing of Ballots	
Henry M Adkins & Sons, Inc	6039.06
Unemployment	
Iowa Workforce Development Att	4160.00
MH-DD Services Fund	
Employee Mileage & Subsistence	
LouAnn M Larson	115.47
Telephone Services	
Verizon Wireless	38.97
Windstream	41.33
Rural Serv Basic Fnd	
Windstream	36.05
MV Equip Rep Outside Serv	
Arnold Motor Supply	41.88
Unemployment	
Iowa Workforce Development Att	2586.00
Contrib.-Other Gov.&Organ	
Leonard A. Good Comm. Library	6330.00
Secondary Road Fund	
Asphalt/Concrete Maint/Constr	
Martin Marietta Aggregates	225.75
The Pavement Doctor	9752.50
Culvert Material	
Jet Drain Services, LLC	870.00
John Deere Credit	139.99
Cover Aggregate & Sand	
Centurylink	1700.39
Manatts Inc	4306.68
Guardrail Material	
Herberger Construction Co, Inc	16449.26
Bridge/Culvert - CMP	
Calhoun-Burns & Assoc. Inc.	1110.90
Hardware	
Iowa Dept of Transportation	462.16
Fuels	
Diamond Oil Company	12047.98
Environmental Resource Service	1500.00
Mid Iowa Petroleum Services	523.70
Minor Mv Parts & Access	
Arnold Motor Supply	827.19
Brown Supply Co	78.75
Certified Power, Inc.	304.29

Equipment Blades Inc	920.44
Fastenal Company	42.38
Force America	277.31
Hawkeye Truck Equipment	80.00
Iowa Dept of Transportation	29757.52
John Deere Credit	21.32
Mid Iowa Sales	294.44
Modeland Machine & Welding	82.62
O'Halloran International Inc.	1427.44
Snap-On Tools	870.00
Walters Sanitary Service	166.60
Minor Equip & Hand Tools	
Arnold Motor Supply	60.50
Boone Ace Hardware	211.97
Fastenal Company	35.32
Official Pub.& Legal Not.	
Mid-America Publishing Corp	11.28
Telephone Services	
Michael R Peterson	20.00
Verizon Wireless	215.77
Windstream	92.22
Engineering Services	
Calhoun-Burns & Assoc. Inc.	625.70
Electric Light & Power	
Alliant Energy	500.83
Black Hills Energy	138.56
Water Use	
City of Madrid	28.66
Xenia Rural Water District	95.00
MV Equip Rep Outside Serv	
Safelite Fulfillment, Inc	75.00
Top & Body Repair	1822.30
Jail Commissary Fund	
Wearing Apparel & Uniform	
Boone Vision Center	41.00
DISH	76.00
Stellar Services, LLC	319.19
CO Debt Service	
Other Lg-Term Debt Redemp	
Boone Co Treasurer	92582.50
County Comm Serv. Case Mngt.	
Employee Mileage & Subsistence	
LouAnn M Larson	26.10
Kimberly Schomaker	71.55
Telephone Services	
Verizon Wireless	178.67
Windstream	104.28
Educational & Training Service	
County Case Mngt Service	50.00
Local Forfeiture	
Forfeit Fund Disbursements	
Boone Co Attorney	32.63
Boone Co Sheriff	85.37
E911 Surcharge	
Telephone Services	
CenturyLink	696.83
Minburn Telecommunications	340.48
Windstream	210.84
Other Equipment/Radio, etc	

Des Moines Radio Group	3600.00
Interstate Power Systems, Inc	414.72
Emergency Management	
Utilities Payments	
Alliant Energy	128.49
Walters Sanitary Service	19.00
Telephone Services	
Verizon Wireless	132.00
Windstream	111.42
MV Equip Rep Outside Serv	
Capital One	19.95
County Assessor Fund	
Employee Mileage & Subsistence	
Robert L Grundstad	11.50
William P Overton	406.53
E Jason Sands	188.60
Telephone Services	
Windstream	65.13
Data Processing Services	
Vanguard Appraisals Inc.	11850.00
Dues & Memberships	
IAAO	175.00
Landfill Trust	
Ground Water Tax Expenses	
MNG, Inc.	120.00
Wal-Mart Community	9.93
Landfill	
Operating Expense	
Anderson Performance	355.22
Dick's Fire Extinguisher	320.45
Wal-Mart Community	50.44
Stationery & Forms	
Wal-Mart Community	9.92
Recreational Supplies	
Wal-Mart Community	55.03
Telephone Services	
Midland Power Cooperative	733.07
Verizon Wireless	184.41
Windstream	122.57
Educational & Training Service	
Liberty Tire Recycling, LLC	964.54
All Utilities	
Coe Transfer, Inc	36.23
Operating & Cons Equip Rep	
Racom	789.00
Scott Van Keppel, LLC	1732.80
Contract Services	
Coe Transfer, Inc	4000.00
Genesis Development	18653.16
Other Lg-Term Debt Redemp	
Boone Bank & Trust	22113.53
Health Ins Premium	
Payroll Holding Acct	
BC Treasurer / Flex Benefits	2431.53
ISAC - Group Health Insurance	155817.00
Wellmark BlueCross/BlueShield	180.00
Grand Total	449014.26