

August 2, 2017

Chairman Duffy called the regular meeting to order at 8:00 a.m. with all members present. Zinnel moved Behn seconded motion to approve the minutes of July 26, 2017 meeting. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve the agenda. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Public Safety Communications Project: Discussion and update on legal procedure
Zinnel moved Behn seconded motion to set August 10, 2017; August 23, 2017 and August 30, 2017 at 10:00 a.m., in Boardroom of Boone County Courthouse, as the dates, time and place to conduct public readings to enact Board of Health regulation 2017-001 proposing to prohibit the use of electronic smoking devices in public areas. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve Boone County Resolution 17-23 establishing terms of employment of Richard Early effective July 1, 2017 as follows. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Boone County Resolution 17-23
A RESOLUTION TO DOCUMENT SICK TIME AND VACATION TIME FOR ASSISTANT COUNTY ATTORNEY RICHARD EARLY

WHEREAS Richard Early is currently a permanent part-time employee working for the Boone County Attorney's Office as an Assistant County Attorney and has been employed in this capacity since October 24, 2012.

WHEREAS Richard Early works over 30 hours per week in this capacity from Monday through Thursday.

WHEREAS permanent part-time employees with the county including the Veterans Affairs Office and prior Recovery and License Reinstatement Officer working the same time schedule received accrual for sick leave and vacation time.

WHEREAS this position was intended to have the sick-leave and vacation leave adjusted but due to changes in the State law these provisions were no included in the recent employee bargaining agreement.

WHEREAS the Iowa Code section 331.904(3) states that "[t]he annual salary of each assistant county attorney shall be determined by the county attorney within the budget set for the county attorney's office within the budget set for the county attorney's office by the board." Iowa Code section 331.904(3).

RESOLVED. Richard Early will be adjusted to a part-time employee with the following provisions:

1. Richard Early's start date will remain October 24, 2012.
2. Work week – 30 hours
3. Work period is Monday to Thursday.
4. Sick leave 14.06 hours per month with maximum accumulation of 900 hours.
5. Exempt position – No overtime but flex time is permissible.
6. Vacation after
1 year 30 hours
2 year 60 hours
5 year 90 hours
16 year 120 hours
7. Funeral Leave 4 days immediate family
 2 days not immediate family
8. Personal days 2
8. Effective date of change: July 1, 2017 and shall continue to remain in full force and effect until June 30, 2018.

Zinnel moved Behn seconded motion to table request of Wolf Films/Shed Media to film in the courthouse. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Keaton Dierking, Jailor, Boone County Sheriff's Office to \$16.82 per hour effective August 11, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Ron Kahler, Jailor-Sgt, Boone County Sheriff's Office to \$19.35 per hour effective August 26, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Steve Dana, Jailor, Boone County Sheriff's Office to \$18.84 per hour effective August 26, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Behn moved Zinnel seconded motion to approve pay adjustment for Marge Wilson, Jailor, Boone County Sheriff's Office to \$18.84 per hour effective August 26, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Douglas Twigg, Deputy, Boone County Sheriff's Office to \$27.06 per hour effective August 15, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Emilie McCoy, Dispatcher – TAC, Boone County Sheriff's Office to \$20.13 per hour effective August 27, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve signing 2017 homestead applications as recommended by the Boone County Assessor's office as follow. NO: None; YES: Behn, Duffy and Zinnel. Motion carried. **Homestead:** Erik J Roys, 1650 280th St, Madrid (Douglas Township); Tamara M Swor, 1830 120h St, Boone (Harrison Township).

Duffy opened public hearing at 9:00 a.m. to consider sale of property as described in Resolution 2017-21 published July 27, 2017. Property is located just north of pet cemetery in Boone. No comments written or oral were received. Zinnel moved Behn seconded motion to close public hearing. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Behn moved Zinnel seconded motion to approve Boone County Resolution 2017-22 establishing final terms of sale of property outlined in Resolution 2017-21. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

PROPOSED RESOLUTION 2017- 22

A RESOLUTION ACCEPTING OFFER TO PURCHASE APPROXIMATELY 6.82 ACRES OF PROPERTY AQUIRED FOR CONSTRUCTION OF NEW RECYCLING CENTER.

WHEREAS, Code of Iowa of Iowa 331.361.2(a) requires the Board to set forth in a resolution its proposal to dispose of public property (see resolution 2017-21), and publish notice of the time and place of a public hearing on the proposal, in accordance with Code of Iowa 331.305,(published July 27, 2017) and

WHEREAS, the Board desires to convert this asset to cash as Boone County has decided to build a transfer station for recyclables and this property is no longer needed, and

WHEREAS, the Board of Supervisors has received a cash offer of \$51,000 for the purchase of said property, with possession and closing to be August 15, 2017.

WHEREAS, after the public hearing, the Board may make a final determination on the proposal by resolution.

WHEREAS that a public hearing was held at 9:00 a.m., August 2, 2017, in Board Room, Boone County Courthouse, Boone, Iowa, and

LET IT BE FURTHER RESOLVED that the offer of \$51,000 be accepted for property generally described as: Lot 1 of Parcel A: A part of Parcel A in the Northeast Quarter of the Southeast Quarter of Section 20, Township 84 North, Range 26 West of the 5th P.M., City of Boone, Boone County, Iowa being more particularly described as follows: Beginning at the Northeast Corner of said Southeast Corner thereof; thence N89° 37'33"W. 644.71 feet along the South line of said Parcel A; thence N00° 08'55"W. 460.29 feet to the North line thereof; thence S89° 44'55"E, 644.69 feet to the point of beginning, containing 6.82 acres subject to final determination and resolution to formally approve sale after August 2, 2017 public hearing

Selling firm will be deemed sole listing agent and will receive a 5% commission for the sale.

BE IT FURTHER RESOLVED that Stephen Duffy, Chairman of Board and Philippe E. Meier, Auditor of Boone County are hereby authorized and directed to sign all documents necessary to transfer this property.

Lois Powers, Landfill Administrator and Recycling Coordinator presented departmental update.

Steve Cunningham, Veteran Affairs Director presented departmental update.

Scott Kruse, Boone County Engineer presented departmental update.

Duffy adjourned regular meeting at 12:15 pm.

These minutes were approved August 9, 2017.

Attest: Philippe E. Meier Boone County Auditor