

Wednesday, December 4, 2019

Duffy called the meeting to order at 8:30 a.m. with all members present. Zinnel moved Behn seconded motion to approve November 27, 2019 minutes. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Behn moved Zinnel seconded motion to approve the agenda. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Leon Wuebker, Property Owner in Drainage District # 93 Drainage District #93 Project spoke to Board.

Tess Cody, ACCESS presented services report and requested \$3,000 for FY21.

Teleconference with Story County Board of Supervisor's to file Engineer's Report for the Main Tile Repair of Joint Drainage District #4. See minutes of district in auditor's office.

Steve Cunningham, VA Director presented departmental update.

Stacy Tharp, Human Resources Director, presented update.

Behn moved Zinnel seconded motion to amend Health Insurance plan with Secured Benefits to pay employees for services of provider and employee would pay the provider. This change will be effective January 1, 2020. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Behn moved Zinnel seconded motion to approve resignation of Kyle Fangman, Sheriff's Office Deputy, to be effective December 23, 2019. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Zinnel moved Behn seconded motion to accept resignation of Brittany Olson, Communications Dispatcher, to be effective November 26, 2019. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Behn moved Zinnel seconded motion to accept only bid for tile repairs from Jet Drain for Drainage District #65 for \$4500. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Behn moved Zinnel seconded motion to approve and sign both the Orkin Pest Control Commercial Services Agreement for the Boone County Courthouse and the Orkin Pest Control Commercial Services Agreement for Law Enforcement Center. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Zinnel moved Behn seconded motion to approve and sign the low bid for replacement of east doors of Courthouse from Orning Glass for \$10,955.08. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Behn moved Zinnel seconded motion to approve pay adjustment to \$48,814.00 per annum and signing Certificate of Appointment of Melisa Stevens as First Deputy Treasurer effective December 1, 2019. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Behn moved Zinnel seconded motion to approve and sign Annual Urban Renewal Report for Fiscal year 2018-2019. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Scott Kruse, Boone County Engineer presented departmental update.

Zinnel moved Behn seconded motion to appoint Gary Armstrong as legal counsel for Drainage District #137. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Zinnel moved Behn seconded motion to approve and sign Change Order No. 2 and Contractor's Pay Request No. 3 for Drainage District # 137 Repairs and Improvements BMI Project No.: P13.115458 with Ubben Tiling, Inc. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Scott Kruse, Boone County Engineer Bid Opening for Filter, Tire & CMP. Bids for CMP were Illowa \$56,484.00; Metal Culverts \$51,467.76; and Contech \$51,094.28. Behn moved Zinnel seconded motion to award 2020 CMP contract to the apparent low bidder, Contac contingent on an engineer's review of bids. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Bids received for filters for secondary road equipment were as follow. Arnold Motor Supply \$15,835.81; O'Reily Auto Parts \$26,286.89. Zinnel moved Behn seconded motion to award 2020 filter contract to the apparent low bidder, Arnold Motor Supply

contingent on an engineer's review of bids. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Bids received for tires for secondary road equipment were as follows: Heartland Tire & Auto for Michelin Tires \$22,365.00 and for Miscellaneous \$1,433.65; Pomp's Tire for Michelin Tires \$22,365.00 and Miscellaneous \$1,040.00; Jack's OK Tire for Michelin tires \$16,875.00 and Miscellaneous \$1,010.62 and only bidder for Goodyear tires \$33,092.18. Zinnel moved Behn seconded the motion to award 2020 tire contract to the apparent low bidder, Jack's OK Tire contingent on an engineer's review of bids. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Mike Salati, Planning & Development, Health & Sanitation Departmental Update presented proposed ordinance #141 a text amendment to the Boone County Zoning Ordinance amending section 4.16 use table, to add "Catering Service, Banquet/Reception facility, Social or Fraternal Organization" as a conditional use in A-1 District.

Ashley Fitzgerald, Wayne Lynch and Don Howard of Boone County Fair Board presented annual update and requested \$65,000 + cell phone tower rent \$6,900.

Eric Sloan, IT Sale of old I-Series equipment. Behn moved Zinnel seconded motion to allow Eric Sloan to sell the old I-Series equipment for \$2,000. NO: None; YES: Duffy, Zinnel and Behn. Motion carried.

Duffy adjourned meeting at 12:50 p.m.

These minutes were approved December 11, 2019.

Attest:

Philippe E. Meier
Boone County Auditor