

BOONE COUNTY ZONING COMMISSION MINUTES
SPECIAL MEETING
TUESDAY APRIL 11TH, 2023
5:30 P.M. – BOONE COUNTY COURTHOUSE

I. OPEN MEETING AND ROLL CALL

Eileen Westrum	Wayde Burkhart	Eric Crosman
Kay Rice	Nathan Cottingham	Jan Danilson
Adam Ostert	Kim Houlding	(1 seat vacant)

Meeting was called to Order at 5:30 pm.

Present: Eileen Westrum, Kay Rice, Wayde Burkhart, Eric Crosman, Nathan Cottingham and Jan Danilson

Absent: Adam Ostert and Kim Houlding

Others Present: Garry Day, Amber Day and Josh Mull

II. APPROVAL OF MINUTES

A. March 27, 2023 minutes

Nathan Cottingham moved to approve the minutes as written

Seconded by Eileen Westrum

Jan Danilson—yes
Nathan Cottingham—yes
Eileen Westrum—yes
Wayde Burkhart—yes
Eric Crossman—yes
Kay Rice—yes

Motion Carried

III. APPROVAL OF AGENDA

Nate Cottingham moved to approve the agenda

Seconded by Eileen Westrum

Nate Cottingham—yes
Eileen Westrum—yes
Eric Crosman—yes

Jan Danilson—yes
Wayde Burkhart—yes

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None.

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

A. Application for Conditional Use Permit # 2023-002 submitted by Garry Day. Mr. Day is requesting a Conditional Use permit to allow for a private cemetery to be located at 657 L Ave Boone, Ia 50036.

Josh Mull was first to speak in regards to the request. Mull noted they were wishing to have a private burial spot for Mr. Day's wife whom recently passed. Mull noted there would be no additional lighting or parking required, he noted the site was surrounded by farm ground.

Mull noted they were requesting a two lot private cemetery for Mr. Days wife and himself upon passing.

Amber Day stated she intended to keep the property in the family and that after her father passed she would live on the property.

Mull noted their son had also planned on living on the property after they too passed away.

Chairman Eric Crosman next asked for any comments from Director Salati.

Director Salati discussed a map of the proposed area. He stated a conditional use permit was required for a private burial site which was limited to only family. Salati noted the Zoning Commission would be making a recommendation onto the Board of Adjustment for final approval.

Salati also noted two private burial sites had previously been permitted in Boone County.

Next Chairman Eric Crosman asked for any public comments of which there were none.

Public Hearing closed @ 5:45.

Jan Danilson moved to recommend Board of Adjustment approval of application for Conditional Use Permit # 2023-002 submitted by Garry Day to allow for a private cemetery to be located at 657 L Ave Boone, Ia 50036.

Seconded by Nathan Cottingham

Eileen Westrum—yes

Jan Danilson—yes
Eric Crosman—yes
Kay Rice —yes
Nathan Cottington—yes
Wayde Burkhart—yes

Motion Carried

VII. CONSIDERATION OF SUBDIVISION PLAT APPLICATION

A. None

VIII. UNFINISHED BUSINESS

A. None

IX. NEW BUSINESS

A. Election of Vice Chairman

Nathan Cottington nominated Wayde Burkhart to serve as Vice-Chairman

Seconded by Kay Rice

Nathan Cottington—yes
Eric Crosman—yes
Jan Danilson—yes
Eileen Westrum—yes
Wayde Burkhart—yes

Motion Carried

X. REPORT OF ZONING ADMINISTRATOR AND DIRECTOR OF PLANNING

A. Director's Report (Planning and Development Department)

XI. ADJOURNMENT

Jan Danilson moved to adjourn

Seconded by Kay Rice

Eileen Westrum—yes
Jan Danilson—yes
Eric Crosman—yes
Kay Rice —yes
Nathan Cottington—yes
Wayde Burkhart—yes

Motion Carried

Respectfully submitted,

Wanda Cox, Secretary