



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY APRIL 13TH, 2023

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Dennis Lynch
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE: Steve Kieffer, Ruth Berglund, Sam Fisher and Holly Kilstrom

ABSENT: Dennis Lynch

ALSO, IN ATTENDANCE:

II. APPROVAL OF MINUTES:

A. Approval of March 9, 2023 minutes

Ruth Berglund moved to approve the minutes

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Ruth Berglund—yes
Steve Kieffer—yes
Sam Fisher—yes

Motion Carried

III. APPROVAL OF AGENDA

Holly Kilstrom moved to approve the agenda

Seconded by Steve Kieffer

Holly Kilstrom—yes
Ruth Berglund—yes
Steve Kieffer—yes
Sam Fisher—yes

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

- A. Petition for Variance #2023-002 submitted by David Marburger. Mr. Marburger is requesting both a rear yard and side yard variance which would him to re-build a larger accessory structure while utilizing the existing concrete foundation.

Director Mike Salati noted that a variance was required due to the fact that the owner was planning to build a larger structure in an area which did not meet current county code.

Chairman Sam Fisher noted it would be better to build a new building rather than add on to an older structure.

Chairman Sam Fisher asked for any further comments of which there were none.
Public hearing closed at 5:36 p.m.

Steve Kieffer moved to approve Petition for Variance # 2023-002 submitted by David Marburger to allow for a reduction to the required rear and side yard setbacks. The variance will allow Mr. Marburger to rebuild a larger accessory structure while utilizing the existing concrete foundation.

Seconded by Ruth Berglund

Holly Kilstrom—yes
Steve Kieffer—yes
Ruth Berglund—yes
Sam Fisher—yes

Motion Carried

- B. Application for Conditional Use Permit # 2023-002 submitted by Garry Day.
Mr. Day is requesting a Conditional Use permit to allow for a private cemetery to be located at 657 L Ave Boone, Ia 50036.

Chairman Sam Fisher noted a private burial ground was an approved use in the A-1 (Agriculture Conservation) District with a Conditional Use Permit.

Fisher also questioned whether this would be an allowed use in the new Zoning Ordinance.

Director Mike Salati noted he did not expect a change from our current standards.

Josh Mull noted the family planned to keep the property and that the next two generations had expressed a desire to live there.

Public hearing closed by Chairman Sam Fisher at 5:40 p.m. Fisher next asked for any comments from the Board of Adjustment members.

Steve Kieffer wanted to confirm that the request was for two burial plots.

Sam Fisher stated that was correct.

Holly Kilstrom questioned whether there had been any concerns expressed by the neighbors.

Chairman Sam Fisher noted no one from the public was online to express concerns, he noted that surrounding property owners had been notified.

Director Salati noted on neighboring farm had stopped into the office requesting information, had not expressed concerns.

Holly Kilstrom moved to approve application for Conditional Use Permit # 2023-002 submitted by Gary Day to allow for a two lot private cemetery to be located at 657 L Ave, Boone, Ia 50036.

Seconded by Holly Kilstrom

Sam Fisher—yes
Holly Kilstrom—yes
Steve Kieffer—yes
Ruth Berglund—yes

Motion Carried

VII. UNFINISHED BUSINESS

A. None.

VIII. NEW BUSINESS

A. None

VIII. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

IX. ADJOURNMENT

Respectfully submitted

Wanda Cox

5:30 P.M. –VIA ELECTRONIC TELEPHONE CONFERENCE

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LUT09](https://us02web.zoom.us/j/89340521480?pwd=MLK0dEdMAWZFL2VCbVRpM2xKYzNLUt09)**

MEETING ID: 893 4052 1480

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