

**Tuesday, January 2, 2024**

The Pledge of Allegiance was held.

Chairman Zinnel called meeting to order at 8:30 a.m. with all members present.

Bryant moved Kretzinger seconded motion to approve the December 27, 2023 meeting minutes. All ayes. Motion passed.

Bryant moved Kretzinger seconded the motion to approve the agenda as published. All ayes. Motion passed.

Zinnel moved Bryant seconded motion to appoint Kretzinger, Chairman for 2024. All ayes. Motion passed.

Zinnel moved Bryant seconded motion to appoint Bryant as vice – chairman for 2024. All ayes. Motion passed.

Zinnel moved Bryant seconded motion to approve the motion to designate the regular meeting days of the Board of Supervisors as the first business day in January and the first business day in July and every Wednesday, starting at 8:30 a.m. for regular session. In the event Wednesday's agenda isn't completed the Board will recess until 9:00 a.m. on Friday. One Board member will be available in the Board room from 9:00 a.m. to 11:00 a.m. each Monday, Tuesday, and Thursday thereafter. All ayes. Motion carried.

Bryant moved Zinnel seconded motion to approve the County Courthouse Hours as follows. Boone County Courthouse is to be open from 8:00 a.m. to 4:30 p.m., Monday through Friday, excepting all designated legal holidays. The following list comprises the designated legal holidays for 2024.

New Year's Day, January 1st

Memorial Day, last Monday of May

Independence Day, July 4th

Labor Day, first Monday in September

Veteran's Day, November 11th

Thanksgiving Day, the fourth Thursday in November

The Friday after Thanksgiving

Christmas Eve afternoon (only when Christmas Eve falls on Monday-Thursday)

Christmas Day, December 25th

The aforesaid holidays falling on Sunday shall be observed on the following Monday and holidays falling on Saturday shall be observed on the preceding Friday. The aforesaid holidays shall be observed by the Boone County Courthouse employees and all county offices. Departments will be closed on these dates as stated and all interested citizens, news media, and press shall take notice and observe aforesaid dates accordingly. All ayes. Motion passed.

Bryant moved Zinnel seconded motion to appoint Bill Zinnel as Boone County's Representative to the following Boards and Committees:

Ames Area MPO Transportation Board, with Bryant as alternate;

Central Iowa Regional Trans. Planning Board, with Bryant as alternate;

Boone Co. Economic Growth Board, with Kretzinger as alternate;

Heart of Iowa Regional Trans. Agency Board, with Bryant as alternate;

IMPACT Community Action Partnership Board, with Kretzinger as alternate

All ayes. Motion passed.

Bryant moved Zinnel seconded motion to appoint Erich Kretzinger as Boone County's Representative to the following Boards and Committees:

Central Iowa Community Services Advisory Board, with Bryant as alternate;

Ogden Legacy Board, with Zinnel as alternate;

Boone/Dallas Co. DECAT Board, with Bryant as alternate;

Lowrey Foundation Board, with Bryant as alternate

Central Iowa Aging Resources of Central Iowa, with Bryant as alternate,

Central Iowa Workforce Development Board, with Zinnel as alternate.

All ayes. Motion passed.

Zinnel moved Bryant seconded motion to appoint Shawn Bryant as Boone County's representative to the following Boards and Committees:

- Boone Co. Emergency Management Agency Bd, with Kretzinger as alternate;
- Boone Co. 911 Service Board, with Kretzinger as alternate;
- Boone Co. Joint Communications Board, with Kretzinger as alternate;
- Central Iowa Juvenile Detention Board, with Zinnel as alternate;
- Boone Co. Board of Health, with Kretzinger as alternate;
- Boone Co. Trails Advisory Committee, with Zinnel as alternate;
- Central Iowa Expo Board, with Kretzinger as alternate.
- MIPA Board & Executive Board, with Zinnel as alternate.

All ayes. Motion passed.

Bryant moved Zinnel seconded the motion to designate the following named banks of the county as depositories for the funds of the Boone County Treasurer for 2024 in the amounts not to exceed the sum set opposite the name of each depository and the Boone County Treasurer is hereby authorized to deposit funds of the office in an amount not to exceed, the in aggregate, the amounts named for said banks as follows:

Boone Bank and Trust Co. – Boone	\$ 38,000,000
U S Bank – Boone	14,000,000
City State Bank – Madrid	10,000,000
Vision Bank – Boone/Ogden	5,000,000
United Bank of Iowa- Boone	15,000,000
IPAIT – Des Moines	3,000,000
Security Savings Bank of Boxholm	10,000,000
Peoples Bank- Boone	10,000,000

All ayes. Motion carried.

Bryant moved Zinnel seconded the motion to designate depository for County Sheriff as follows. Boone Bank & Trust not to exceed \$300,000.00. All ayes. Motion carried.

Zinnel moved Bryant seconded the motion to designate depository for County Recorder as follows. Boone Bank & Trust not to exceed \$10,000.00 and United Bank of Iowa not to exceed \$125,000.00. All ayes. Motion passed.

Zinnel moved Bryant seconded the motion to designate the following publications; Boone News- Republican, Madrid Register News and the Ogden Reporter; the official newspapers for Boone County publication purposes. All ayes. Motion passed.

Bryant moved Zinnel seconded the motion stating the Boone County Board of Supervisors hereby approve the attendance at duly called and authorized County Officer's School of Instruction by District, State, and I.S.A.C. officials, give the authority for all officers and the personnel of elected and appointed officials with the courthouse and county departments, to attend aforesaid meeting, and upon their presentation of duly authenticated claims and with proper verification thereof for attendance of aforesaid meetings, will be reimbursed for expenses incurred, plus mileage at \$ .64 cents per mile. All ayes. Motion passed.

Zinnel moved Bryant seconded the motion to authorize County Auditor to issue, in advance of regular board sessions, warrants for claims presented for payment on demand and biweekly payrolls of the various county offices and departments, it is now being authorized by the Boone County Board of Supervisors to approve this action by the County Auditor for the year 2024 when approved certification by each department head of the county is given to the Auditor. All payroll checks for county personnel will be issued on Friday following the end of the pay period, any other payroll checks issued outside a regular pay period will be paid with approved certification by the department head. All ayes. Motion passed.

Zinnel moved Bryant seconded the motion to approve the following appointments, for a complete list, contact the Auditor's Office. All ayes. Motion carried.

Bryant moved Zinnel seconded the motion to adopt Resolution 24-01, contact the Auditor's Office for a complete copy. All ayes. Motion passed.

Zinnel moved Bryant seconded motion to adopt Resolution 24-02 as follows:

RESOLUTION 24-02

**BE IT RESOLVED** by the Boone County Board of Supervisors that the County Engineer or designee be authorized to close Boone County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer or designee for the year 2024 as follows:

1. For Construction: Any project as described in the approved Boone County Secondary Road Construction Program for the current fiscal year and approved supplements thereto.
2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer or designee.

All ayes. Motion carried.

Zinnel moved Bryant seconded the motion to adopt Resolution 24-03 as follows:

**RESOLUTION 24-03**

**BE IT RESOLVED** by the Board of Supervisors of Boone County, Iowa, that the County Engineer or designee appointed by Boone County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm-to-Market and federal or state aid construction projects in this county.

All ayes. Motion passed.

Bryant moved Zinnel seconded the motion to adopt Resolution 24-04 as follows:

**RESOLUTION #24-04**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOONE COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

All ayes. Motion passed.

Zinnel moved Bryant seconded the motion to adopt Resolution 24-05 as follows:

**RESOLUTION #24-05**

**Boone County Sherriff's Office Mileage Rate**

**WHEREAS**, the maximum allowable federal mileage rate at 67 cents per mile as determined by the Internal Revenue Service is adjusted annually and,

**WHEREAS**, it would be the best public interest for the Boone County Sheriff's Office to charge the maximum allowable federal mileage rate for county owned vehicles,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Boone County Board of Supervisors, that on this date met in lawful session, that the Boone County Sheriff's Office is hereby authorized to charge the maximum allowable federal mileage rate for county owned vehicles as annually determined by the Internal Revenue Service.

All ayes. Motion passed.

Zinnel moved Bryant seconded motion to approve Health Insurance Rates for July 1, 2024 thru June 30, 2025 with no increase to employees. All ayes. Motion carried.

Bryant moved Zinnel seconded motion to setting retiree Health Insurance rates for July 1, 2024 thru June 30, 2025 as unchanged from previous year. All ayes. Motion carried.

Zinnel moved Bryant seconded motion to approve of Wellness Day Off for meeting the minimum requirements. All ayes. Motion carried.

Zinnel moved Bryant seconded motion to approve of Human Resources Director Job Description. All ayes. Motion carried.

Bryant moved Zinnel seconded motion to adjourn the meeting. All ayes. Motion carried. Chairman Kretzinger adjourned the meeting at 9:13 a.m.

Approved this 10<sup>th</sup> day of January, 2024.

Attest:

Diane R. Patrick, County Auditor

### Wednesday, January 3<sup>rd</sup>, 2024

Chairman Kretzinger called the meeting to order at 10:00 a.m. with Zinnel, Kretzinger & Bryant present. The Pledge of Allegiance was held.

Bryant moved Zinnel seconded motion to approve the agenda as posted. All ayes. Motion carried.

Bryant moved Zinnel seconded motion to enter into closed session at 10:01 a.m. All ayes. Motion carried.

Andy Godzicki, County Sheriff was present for a Closed Session Pursuant to Iowa Code 21.5(c)- *"To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation"*

Zinnel moved Bryant seconded motion to resume open session at 10:26 a.m. All ayes. Motion carried.

Zinnel moved Bryant seconded motion to Approve of 2 Mobile Home Tax Abatements, as recommended by County Treasurer Lauren Novak. All ayes. Motion carried.

Bryant moved Zinnel seconded motion to Accept Lowest Bid for CMP for Metal Culverts for \$116,810.80. All ayes. Motion carried.

Zinnel moved Bryant seconded motion to sign Agreement for Professional Services with Bolton & Menk for On-Call Planning Services. All ayes. Motion carried.

Bryant moved Kretzinger seconded motion to approve secondary road claims #28051 to #28053 and other county claims #172286 to #172311 totaling \$159,914.97 and issuance of warrants #82721 to #82748 in payment of the same. All ayes. Motion carried.

Bryant moved Zinnel seconded motion to adjourn. All ayes. Motion carried. Chairman Kretzinger adjourned the meeting at 10:39 a.m.

Approved this 10<sup>th</sup> day of January, 2024.

Attest:

Diane R. Patrick, County Auditor

### Boone County Claims Listing for January 3, 2024

General Basic Fund	
Personnel Hiring Expenses	
Dr Anthony Tatman	150.00
Stationery/Forms/Gen Offc Supp	
Amazon Capital Services	152.84
Capital One	79.77
Gannett Holdings - Central	54.00
Utility and Telephone Services	
Access Systems	240.86
Verizon Wireless	1621.42
Data Processing Services	
Access Systems Leasing	1582.80
Foxit Software Incorporated	582.71
Schneider Geospatial, LLC	2676.00
Data Processing Equip.	
Amazon Capital Services	119.99
Motor Vehicle	
Verizon Wireless	521.68
Contrib.-Other Gov.&Organ	
Boone Co Treasurer	126409.50
MH Subfund	

Mental Health Advocates	
Richey R Thongvanh	2894.45
Verizon Wireless	50.83
Rural Serv Basic Fnd	
Postage & Mailing	
Boone Co Treasurer	18.02
Contrib.-Other Gov.&Organ	
Boone Co Treasurer	15405.50
Secondary Road Fund	
Utility and Telephone Services	
Verizon Wireless	388.36
Electric Light & Power	
Alliant Energy	275.86
Water Use	
Xenia Rural Water District	49.90
Jail Commissary Fund	
Wearing Apparel & Uniform	
Stellar Services, LLC	34.83
E911 Surcharge	
Utility and Telephone Services	
Alliant Energy	176.16
CenturyLink	56.96
Minburn Telecommunications	165.20
Emergency Management	
Other Equipment/Radio, etc	
Motorola Solutions, Inc	311.20
Brucellosis & Tb Era	
TB & Brucellosis to State	
Iowa Dept of Ag & Land Steward	2041.03
Landfill	
Operating Expense	
Al's Doors LLC	250.39
Boone Co Treasurer	738.63
Culligan of Boone	68.90
Utility and Telephone Services	
Portable Pro, Inc.	320.00
Verizon Wireless	40.01
Recycling Service	
Liberty Tire Recycling, LLC	2189.32
Health Ins Premium	
Payroll Holding Acct	
Boone Co Treasurer Midwest Gro	15.00
BC Treasurer / Flex Benefits	232.85
Grand Total	159914.97