

Boone County Conservation Board Meeting

8-12-2024

Katie Taylor, Executive Director, Marilyn Jordan, Gary Nystrom, Randy Johnson and Pat Hagan. Katelynn Hensley as a guest

Hagan moved to approve the agenda,, Nystrom seconded, all were in favor.

No Old Business

In new business, the Board reviewed the Job Description for Executive Director, presented by Taylor, Suggestions were to add minimum qualifications to included a "business heading" to be included under administration duties. This include, but not be limited to , banking and financial records for the Boone County Conservation Board. The goal would be to reach a smooth transition to self reliance on financial self sufficiency for the Treasurers office.

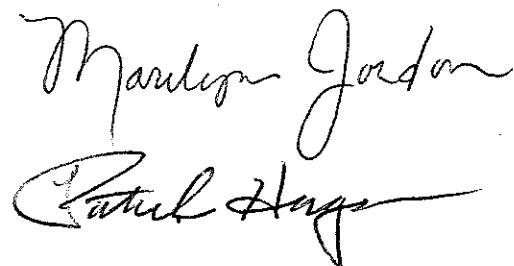
Under the priority section, it was felt by the Board that we emphasis should be on management of the Don Williams Golf Course. Not as a primary priority, but important.

Cooper, Zach and Chris, all staff members of BCCB, gave a brief description of their responsibilities, so the Board could help ascertain what duties they could assume after Taylors resignation and until a new Executive Director could be hired. It was the consensus of the Board that they will likely split up the responsibilities. Taylor will spend time with them in the next week and they will present a plan for splitting the responsibilities.

Hensley will summarize the suggestions presented by the Board on the job description changes and present next week at our regular meeting.

Taylor will reach out to the sheriffs office and let them know of Taylors resignation so they can assist during the transition.

Meeting adjourned on motion by Nystrom and seconded by Johnson, all were in favor.



Handwritten signatures of Marilyn Jordan and Pat Hagan. The signature of Marilyn Jordan is written in cursive above the signature of Pat Hagan.