

Boone County Conservation Board  
Minutes  
June 16, 2025  
Boone County Conservation Office

The meeting was called to order at 8:01 a.m. by Gary Nystrom.

**Roll Call:** Gary Nystrom, Lisa Kobernusz, Pat Hagan, Brian Bales, Chelsie Wilson (Executive Director), Kyle Neuendorf (Naturalist). Absent: Jennifer Schieltz

**Approval of Agenda:** The meeting agenda was presented for approval. It was moved by Pat Hagan, seconded by Brian Bales, that the meeting agenda be approved as presented. Motion was carried unanimously.

**Approval of Minutes of previous meeting (May 13, 2025):** It was moved by Lisa Kobernusz, seconded by Brian Bales, that the minutes of the board meeting on May 13, 2025, be approved as presented. Motion was carried unanimously.

**Approval of Minutes of special meeting (May 21, 2025):** It was moved by Pat Hagan, seconded by Brian Bales, that the minutes of the special board meeting on May 21, 2025, be approved as presented. Motion was carried unanimously.

**Public comment:** There was no public comment either verbal or written to be presented.

**Approval of Monthly Bills:** Chelsie Wilson presented the monthly bills for approval as well as noted expenses which needed further explanation. It was moved by Pat Hagan, seconded by Brian Bales, that the monthly bills be approved as presented and be paid. Motion was carried unanimously.

**Review of end of year Fiscal Year Budget:** Chelsie Wilson presented a summary of expenses and revenues year to date along with a comparison to budget. It was noted that in some areas the expenses were under budget. A general discussion followed regarding expenses and revenues for the fiscal year ending June 30, 2025.

## **OLD BUSINESS**

**Disc Golf Course Update:** Chelsie Wilson gave an update as to disc golf course status with everything proceeding as to the implementation of some new concrete pads (Funding Boone County Conservation Foundation). A discussion of sponsorships of the holes within the disc golf course with QR codes on the signs directing to the sponsorship websites if applicable. It was moved by Pat Hagen, seconded by Brian Bales that the sponsorship per hole be established at \$150. Motion was carried unanimously.



**Clubhouse update:** Gary Nystrom and Chelsie Wilson presented an update on Don Williams new clubhouse. Burkett Construction was previously approved by Boone County Board of Supervisors and Boone County Conservation Board as the contractor of the new clubhouse at Don Williams. Preliminary discussions with Contractor, 10Fold Engineering, the utility company, have been occurring with no issues currently being identified for the new clubhouse. Prior to the signing of the contract the Boone County Attorney will review the contract. The Board discussed who should sign the Buckett Construction contract agreed that it should be the Director.

## NEW BUSINESS

**Naturalist Update:** Kyle Neuendorf presented his report covering programming from March through May of 2025. The Naturalist report is attached to these minutes which covered environmental education programs, education donations, conservation, grants for projects, as well as items soon to come. The board thanked Kyle for his report and the work which was noted and successfully completed. Thank you for the notes that were presented by Kyle to be signed by board members and sent to entities which have assisted in the success of projects noted in Kyle's report.

**Playground Acquisition:** Chelsie Wilson reported that playground equipment was recently acquired from the City of Ames to be installed at Don Williams playground area. The City of Ames is providing this playground equipment as an in-kind donation to Boone County Conservation. Volunteer labor is being provided by Midland Power Utility Corporation employees with the disassembling of the equipment. It was determined that food and refreshments will be provided to the volunteers. Chelsie Wilson will let board members know the work date. Conservation employees are in the process of preparing the Don Williams playground area for the new playground equipment.

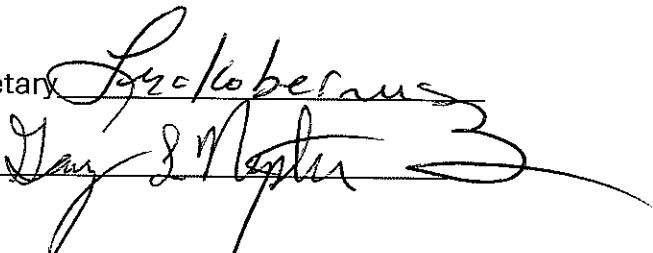
**Security Cameras:** Preliminary discussion regarding the possibility of installing security cameras at Don Williams occurred. Further investigation is needed regarding the potential cost of the system (installation & maintenance), where the installation of cameras would be the most beneficial and the possibility of doing in stages, discussion with law enforcement as well as discussion with the Boone County attorney regarding the installation of security cameras at Don Williams properties.

**Other Board Discussions:** There were no further items of discussion before the board.

**Adjournment:** There being no further business the meeting of the Boone County Conservation board adjourned at 9:15.

Lisa Kobernusz, Acting Secretary

Gary Nystrom, Chairman

The image shows two handwritten signatures. The first signature, "Lisa Kobernusz", is written in cursive above a horizontal line. The second signature, "Gary Nystrom", is written in a larger, more stylized cursive font below the first and also above a horizontal line.

