

Boone County Conservation Board regular meeting  
Tuesday, December 16, 2025  
Boone County Courthouse, 4<sup>th</sup> floor conference room

Members present: Jennifer Schieltz, Pat Hagan, Lisa Kobernusz, Gary Nystrom

Members absent: Brian Bales

Employees present: Ex. Dir. Chelsie Wilson

Chair Nystrom officially called the meeting to order at 1:00 pm.

Hagan made a motion to approve the agenda, seconded by Kobernusz. Motion passed.

Kobernusz motioned to approve the minutes of the previous meeting, seconded by Hagan. Passed.

The board opened the floor for any public comments. Guest John Allen from Vanguard Computer Systems presented about security camera options for public buildings, parks, and commercial buildings that we could consider for Don Williams. He will get us a quote soon.

Executive director Wilson presented the monthly bills totaling \$19,098.32. Bills this month included clothing allowance for employees, Boone Convention & Visitors Bureau membership fee, painting of bathhouse C, a new Swede Point furnace, sand for golf course winterization, repairing a vehicle window crack, and golf course aeration from September. There was also a payment of \$15,425.55 to Burkett Construction for the new clubhouse. A \$50,000 payment from the Leonard Goode Trust was also made to Burkett, from the grant we received. Schieltz made a motion to approve the monthly bills, seconded by Kobernusz. Passed.

Old Business:

Don Williams new clubhouse update: Ex. Dir. Wilson reported that we recently had a meeting with our contractor and foreman. They will be postponing exterior painting until the spring due to weather, but the siding is already primed so it should be fine for the winter. A few forgotten items were remedied. A change in subcontractor ended up accruing extra engineering time and cost. Burkett has agreed to cover this bill. We expect to have permanent power to the building within the next few weeks.

New Business:

Iowa DNR lease renewal for Dickcissel until 2050: This agreement is basically the same as the current one, just for another 25 years. BCCB can manage this property however we want, we just cannot develop it. Hagan moved to approve the agreement, seconded by Kobernusz. Approved.

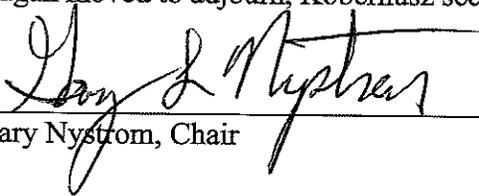
The board then moved into closed session pursuant to Iowa Code 21.5 (i) at 1:58pm. Kobernusz motioned to go into closed session, seconded by Hagan. Passed.

The board exited closed session at 2:31pm.

FY27 budget discussion: The board reviewed the proposed budget for the upcoming year, as well as the last two years for comparison. Discussion focused on wages for staff members and conversion of part time employees to full time status. It was noted that overtime paid to part-time help in past years would not be needed if those staff members were converted to full time. Director Wilson will make some minor modifications to her presentation and try to get on the Supervisors agenda for discussion in early January. The board consensus was to proceed with the presentation concept to the supervisors.

Other Discussion: none

Hagan moved to adjourn, Kobernusz seconded. Meeting adjourned at 3:05 pm.

  
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Gary Nystrom, Chair

  
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Jennifer Schueltz, Secretary

Action Items

- Chelsie continue to explore options for cameras for Don Williams clubhouse
- Chelsie finalize budget presentation and get on the supervisors schedule for Jan
- Think about working on a new Strategic Plan this upcoming year