Boone County Conservation Board regular meeting
Tuesday, October 13, 2026
Boone County courthouse, 4th floor conference room

Members present: Jennifer Schieltz, Pat Hagan, Gary Nystrom, Brian Bales
Members absent: Lisa Kobernusz
Employees present: Ex. Dir. Chelsie Wilson

Chair Nystrom officially called the meeting to order at 6:00 pm.

Schieltz made a motion to amend the agenda to add "approval of minutes of the previous meeting" and to approve the agenda as amended. Seconded by Bales. The amended agenda was approved.

The board opened the floor for any public comments. There were none.

Executive director Wilson presented the monthly bills totaling $22,052.02. Bills this month included a new backpack blower, uniform items for the new ranger Blake Barrett, a vanity for the Swede Point house, Hawk Watch promotional signs, oak trees to be planted, and golf course aeration. Our water payment to Ogden municipal utilities is high this month, so we are still worried about a leak somewhere along the 6 mile line from Ogden to the park. A new shut-off will be installed soon one mile north of town so we can try to narrow down where this leak might be. Hagan made a motion to approve the monthly bills, seconded by Bales. Passed.

Old Business
Don Williams new clubhouse update: Ex. Dir. Wilson talked to Burkett construction today. They should be sending painters to finish exterior painting soon. She stressed how important it is to get this done before cold weather. There are still some electrical issues the board wants fixed before the electrical inspection. We are still withholding the final payment.
The clubhouse is about to close for the year. Golf carts will be returned to Miller and Sons. The concessionaires are intending to return next year, which we are very happy about. The building will be winterized soon.

Golf course identification sign project budget: Ex. Dir. Wilson is still waiting on another quote for pricing for a new, more modern sign for the golf course. This will be on next month's agenda.

New Business:
Ex. Dir. Wilson shared that the Iowa State Patrol TAC Team would like to have a retreat and stay in two cabins at Don Williams. They propose a trade of services where they would do some training for us at no charge. Hagan made a motion to approve this, seconded by Bales. Approved

Ex. Dir. Wilson is trying to close out FEMA projects from the 2020 derecho, so that reimbursement can be paid back to the county from FEMA. We need to look back into records about the initial payments for these projects.

Three new authorized "users" need to be added to the conservation credit card account so they have access to the account – Ex. Dir. Wilson, the Boone County deputy auditor and the accounts payable clerk. Hagan made a motion to approve these three new authorized users, seconded by Bales. Approved.

Other Discussion:
Chair Nystrom asked how things are going with the campground online reservation system and stay length limits. Ex. Dir. Wilson says it has gone mostly smoothly, and we are seeing a lot of out of state users.
Ex. Dir. Wilson shared that the Friends of the High Trestle Trail just finished a mural project and are looking at some other landscaping projects and wetland projects along the trail. We are helping out with these.
The friends of Don Williams golf course also accomplished a lot this year, including new shelters and replacement of the #1 tee box. Goals for this winter are to look into the drainage issues on holes 4 and 6 and consider a new shelter on hole 3. Other goals are to fix up parts of the cart path and bridges and to replace the small bridge near hole 2 with a culvert (but a water study is needed first).
Ex. Dir. Wilson will bring golf and camping statistics to our next meeting comparing this year to last year. She asked if there are particular things we want to see numbers on.

Schieltz moved to adjourn, Hagan seconded. Meeting adjourned at 6:35 pm.

Gary Nystrom, Chair

Jennifer Schieltz, Secretary

Action Items

- Chelsie hire someone to fix back door of new clubhouse for safety
- Chelsie and Gary follow up with Burkett Construction about uncompleted work on the new Don Williams clubhouse. Meet with County attorney?
- Chelsie get several quotes for new golf course sign
- Chelsie prepare stats from this year, compared to last year for golf and camping numbers
- Get some survey work done about the drainage issues on the golf course