

**BOARD OF SUPERVISORS
BOONE COUNTY, IOWA**

Prepared by and Return to
Planning & Development
201 State St.
Boone, Ia 50036

RESOLUTION NO. 26-12

*Resolution for adoption of new Schedule of Fees for the
Department of Planning and Development Department and Health and Sanitation*
RESOLUTION SUMMARY: BOONE COUNTY WILL INCREASE FEES PERIODICALLY AS A MEANS OF EQUALIZING FEE
STANDARDS.

WHEREAS, The Planning and Development Department has established a need for increased fees to balance the Consumer Price Index of services and an irregular fee structure among other similar departments across the state, and

WHEREAS, Boone County believes that fees should reflect, as accurate as possible, the cost of supplying services, and

WHEREAS, Boone County establishes the following schedule of fees for the Planning and Development Department:

SCHEDULE OF FEES

Last Amended on May 8, 2026 to add engineering fee reimbursements.

Zoning Permit

Permit fees are figured on the rough valuation of construction. Below are the estimated cost per sq foot. The square footage of construction is multiplied by the valuation and the permit fee is figured.

| Type of Non-Farm Use | Valuation per sq ft. |
|---|----------------------|
| Residential Wood Frame Dwelling | \$100.00 |
| Residential Basement Area | \$40.00 |
| Residential Dwelling Addition | \$100.00 |
| Residential Accessory Structure (greater than 120 sq .ft.) | \$30.00 |
| Residential Accessory Pole Building (unfinished inside) | \$25.00 |
| Residential Deck (attached to permanent structure) | \$25.00 |
| Residential New Modular Home (factory built) | \$100.00 |
| Commercial & Industrial (includes agricultural related businesses) | \$90.00 |
| Minimum fee for permits - \$ 40 | |
| Maximum fee for construction - \$ 1,500 | |
| <ul style="list-style-type: none"> • Double permit fees for all construction started without a valid permit. • All Application fees are Non-refundable. | |

| Other Misc Fees/Permits [Flat Fees] | | |
|---|--|-----------------|
| Mobile Home/Trailer (D.O.T. VIN No. on chassis) | | \$100 |
| E 911 Addressing w/ Sign/Hardware, including delivery. | (pickup at office \$40) | \$50 |
| E 911 Flag Mount Sign Replacement | | \$20 |
| E 911 Flag Mount Hardware Replacement | | \$20 |
| Home Occupations & Home Based Businesses | | \$100 |
| Flood Plain Review (includes County Title Review) | | \$30 |
| Swimming Pool Water Test – No longer available | | ----- |
| Passport Photos (when available) | | \$ 12 |
| Planning & Zoning Board Application Fees | | |
| Variance | | \$200 |
| Rezoning (map or text amendment) | | \$300 |
| Conditional Use Processing Fee (a.k.a. special exception) | | \$200 |
| Board of Adjustment Appeal | | \$200 |
| Tower Fees | | |
| Cellular Tower | | \$500 |
| Temporary Meteorological | | \$250 |
| Commercial WECs | | \$500 |
| Residential WECs | | \$250 |
| Land Division Applications | | |
| Land Division Applications | | \$50.00 |
| Subdivision: 3 or more lots: Preliminary Plat (\$325 flat fee plus \$10 per lot) | | \$325 (+10/lot) |
| Subdivision: 3 or more lots: Final Plat | | \$125 |
| Street Sign Administration & Installation Fee/intersection | | \$125.00 |
| Health and Sanitation | | |
| Septic Permit (including perc test, permit, and final inspection) | | \$250.00 |
| <i>Perc Test/Site Evaluation</i> | | \$125.00 |
| Additional site visit (each) | | \$45.00 |
| Requested System (Sand Filter, Peat Filter, Mound or Mechanical) - permit only | | \$150.00 |
| Well Permits | | \$100.00 |
| Salvage Yard Permit | | \$100.00 |
| Radon Test Kits | Actual Cost (Currently: Short Term Kit- \$ 12.50 Long Term Kit \$ 40) | |
| Lead Water Test | (not covered by Grants to Counties program) | \$ 60.00 |
| Engineering Fee Reimbursements for Drainage Review – Projects falling within drainage district boundaries, requiring engineering review, shall have incurred costs paid directly to the drainage district engineer by the applicant. | | |

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOONE COUNTY, IOWA AS FOLLOWS:

SECTION ONE: That Boone County shall, and it does hereby, approve a new Schedule of Fees as noted hereinabove.

SECTION TWO: That this Resolution shall be in full force and effect upon adoption.

PASSED AND APPROVED THIS ____ day of ____, 2026

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (O):

Shawn Bryant

Erich Kretzinger

Scott Longhorn

Chairman, Board of Supervisors

Attest: Diane Patrick, *County Auditor*