



APPLICATION FOR APPOINTMENT TO THE BOONE COUNTY PLANNING AND ZONING COMMISSION AND/OR ZONING BOARD OF ADJUSTMENT

"We do not inherit the earth from our ancestors; we borrow it from our children." Native American Proverb

As vacancies arise, the Boone County Board of Supervisors wishes to guarantee that their appointments to the Planning and Zoning Commission and Zoning Board of Adjustment will best serve the public interest of the County as well as be representative of a broad cross-section of the community.

Please mark an "X" to be considered for appointment to the Boone County ....

- Planning and Zoning Commission, 9 member administrative body appointed by the Board of Supervisors, and/or
Zoning Board of Adjustment, 5 member quasi-judicial body appointed by the Board of Supervisors

Gender Balance

Effective January 1, 2012, Section 69.16A of the Iowa Code requires gender balance on those County Boards and Commissions required or governed by state law unless the County has made a good faith effort for a period of three months to appoint a qualified person. This affects and includes the Planning and Zoning Commission and the Zoning Board of Adjustment.

General Information

Name, Phone Home, Home Address (Street, City, Zip), E-Mail Address, Employer, Phone Business, Business Address (Street, City, Zip)

- 1. Are you a Boone County resident? Yes No
2. How many years?
3. Are you a registered voter? Yes No
4. Do you live within the unincorporated area of Boone County? Yes No If yes, which Township
5. Male Female
6. Do you live within the city/town limits of Boone, Ogden, Madrid, Boxholm, Luther, Fraser, Beaver, or Pilot Mound? Yes No If yes, which town/city
7. List any professional associations you have been or currently are affiliated with.

8. Please describe your present and past community involvement including voluntary, social, city, church, school, business and/or professional that are applicable (Include dates of involvement and any offices or leadership positions held.) (Attach separate sheet of paper if necessary)

Blank lines for describing community involvement

9. Are you currently serving on any other County Board of Supervisor appointed board, commission or committee?  Yes  No If yes, identify the name of the board, commission or committee.
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10. Regularly scheduled Public Hearings are normally held once a month, i.e., last Monday of the month for the Planning and Zoning Commission and the second Thursday of the month for the Zoning Board of Adjustment, provided there are public hearing cases on the Agenda. If the Planning and Zoning Commission are undergoing special studies or tasks, then their meetings may be held more frequently. What limitations do you have for attending meetings?
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11. Why do you wish to be considered for appointment to the Boone County Planning and Zoning Commission and/or the Zoning Board of Adjustment? (Attach separate sheet of paper if necessary)
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12. What talents or skills could you bring to the Boone County Planning and Zoning Commission and/or Zoning Board of Adjustment? (Attach separate sheet of paper if necessary)
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13. Have you ever testified at a Public Hearing regarding a land use application?  Yes  No  
If yes, provide specific information.
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14. Do you understand that it is a **Conflict of Interest** for a member of the Boone County Planning and Zoning Commission and/or Zoning Board of Adjustment to participate in a land use application process or hearing if the member, member's employer, member's business associate or partner, or any person related to the member by blood or marriage have an economic interest in the matter which is the subject of that application or public hearing?  Yes  No

By my signature I hereby certify under penalty of perjury that the information contained in this document is true and correct to the best of my knowledge.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
/s/ Signature

**Return completed and signed application to  
Boone County Planning and Development  
201 State Street  
Boone, Iowa 50036**

**Role and Responsibilities of Appointment to the Boone County  
Planning and Zoning Commission  
And  
Zoning Board of Adjustment (BOA)**

Appointed citizenry to the Boone County Planning and Zoning Commission and Zoning Board of Adjustment generally reflect the general citizenry of Boone County. There are no additional required qualifications to serve on the Planning and Zoning Commission or Zoning Board of Adjustment.

Interested citizens should be civic minded and genuinely interested in growth and development issues, able to learn basic zoning concepts, visualize spatial relationships, and understand technical problems. Members should consider attending educational workshops/conferences on community planning and zoning. Training of members is paid by the County. Members should be able to assemble information from both written and oral testimony and apply it to the making of meaningful recommendations that are based upon adopted plans, ordinances, required findings of fact, and established policies, and not upon personal values.

Deliberations take place during the meeting and in front of the applicant. Members should not be easily intimidated and be willing participant in constructive discussion of each case. Objectivity is important. Commission members should have an ability to listen to opposing views and still keep a clear focus on where the real public interest lies, what is not only within the law but also really fair, and the ability to distinguish between fact and opinion. Members should be energetic and outgoing, not afraid to speak out, and be able to express themselves clearly and concisely in public.

Planning and Zoning Commission members hear and make recommendations to the Boone County Board of Supervisors on matters pertaining to the Zoning Ordinance, such as zoning map and zoning text amendments, conditional use permits, and updates to the Boone County Comprehensive Plan. The Commission also conducts special studies and plans and reviews as directed by the Board of Supervisors.

The Zoning Board of Adjustment is Quasi Judicial which means their powers resemble those of a court of law or judge and is able to remedy a situation or impose legal penalties.

Members are reimbursed mileage for attending meetings and site visits. The County will pay members to attend community planning workshops/conferences. Interested residents should call or write the Boone County Planning and Development, 201 State Street, Boone, Iowa 50036, at 515-433-0500. An application is available on the Boone County web page or at the Planning and Development office. Boone County is an Equal Opportunity Employer.